

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
AUGUST 15, 2019 AT 10:03 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:03 a.m., on Thursday, August 15, 2019 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Daniel Polites, Charles Lee, Richard Effinger, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Randy Pierce, Fairview Heights Tribune; Sue Schmidt, St. Clair County Financial Analyst; Monica Taylor, St. Clair County Financial Analyst; James Brede, Director of Buildings; Ed Cockrell, County Board Member; Attorney Bernard Ysursa; and Traci Firestone, Secretary.

Minutes of the July 25, 2019 Regular Monthly Meeting and Executive Meeting were reviewed. Commissioner Effinger moved that the Regular Monthly Meeting and Executive Meeting Minutes, dated July 25, 2019 be approved as provided. Second by Commissioner Lee and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for August 30, 2019, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye

Commissioner Sauget : Aye
AYES: 6 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated August 30, 2019 and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the **Monthly Budget Analysis Report for August 2019** and asked that it be placed on file, stating that the 2019 Budget is in line with the projected percentage of 66.7% expenditures, except for Economic Development, which is at 94% due to major capital improvements.

Commissioner Polites reviewed the **Trial Balance Report for July 2019** and can be available when requested in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, introduced for approval the Johnson Controls contract, which is a sole source contract. Director Brede stated currently all of Public Building Commission's buildings are automated and managed with Johnson Controls software. Director Brede added last year's budget upgraded 2 of the computers at the Courthouse and at the Annex due to age, which are not upgradable to the new software. Director Brede stated when he met with Johnson Controls 2 months ago to look at the cost; he was informed that Microsoft is not supporting Windows XP or Windows 7 by the end of this year. Director Brede added there are then 3 others NAEs that will not be supported any longer, so he

received a price to include those to be upgraded, as well. Director Brede stated they are offering a discount of \$2,000.00 each NAE right now to get everyone off of the older versions, so he would like to get approval to get them all replaced for a total cost of \$78,800.00, which will take care of the Jail, Annex, the Courthouse, and Animal Control. Commissioner Nations moved to approve. Commissioner Effinger inquired if they are all new computers. Director Brede stated it includes the modules, the controls that run the software on them and will come with the new software, so there will be a savings, along with the latest Windows 10 to include the security software. Commissioner Nations added it would bring all of the computers up to snuff, along with providing the linkage between the various buildings, so that everyone is under one. Director Brede stated the new IT person is getting the new network up, so they would all be together and control them from one location. Commissioner Nations inquired if more software or hardware will have to be bought at that time. Director Brede stated they would not have to buy any additional hardware or software. Second by Commissioner Polites. Ed Cockrell, County Board Member, inquired if this would be considered professional services. Director Brede confirmed this to be true. Mr. Cockrell inquired if this does not require a bid. Director Brede stated it is sole source because it is a proprietary system. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6	ABSENT: 0
NAYS: None	

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, presented the operational numbers and that earlier this week there was an announcement of a new route to Sarasota, which Allegiant will start as seasonal, but they think it will go year round according to the bookings.

Director Cantwell stated the MQ-25 program is verifying their taxi data and it should be accelerating toward the beginning of September. Director Cantwell added they are looking at the first flight within the next 60 days and will be flying around for the next 2 years. Commissioner Polites stated something like that does not get much press coverage because of the nature of it. Director Cantwell added that F-4 back in the day and 5,000 airplanes later; it was everywhere around the world, and this will be one of those. Director Cantwell presented the activity sheet, which shows 220,000 people have used the Airport so far. Director Cantwell stated there was the big push in July of 45,000, the most that has ever gone through the building. Director Cantwell added it is back to school time now, so down somewhere between 18 and 22 flights depending on what is done around Thanksgiving, Christmas, New Year, Spring Break, and then they are back up to speed.

Director Cantwell presented for approval the Illinois State Police Extension, which they came up from Carbondale and moved into a small hanger. Director Cantwell stated they gave him notice and he thought that notice was passed out before the meeting in the packet, which states the handlers of that want to extend their renewal option. Director Cantwell added the renewal period is December 1, 2019 to November 30, 2024, which the initial lease had previously worked out what the renewal rates were going to be. Director Cantwell stated the renewal rate was \$20,019.96 per year. Commissioner Polites moved to approve the first renewal option for the Illinois State Police commencing on December 1, 2019 and expiring on November 30, 2024 at the established rate of \$20,019.96 per year and Article 8 of the agreement change to the language submitted. Director Cantwell stated if they do not have the money and have a problem with paying, it is the same line received from the Federal Government "due to budget" on it. Director Cantwell added they do have a cash reserve on hand to draw down for the gas, so they fill up their fuel account and it is debited as they go along, and they are given notice at

\$500.00. Second by Commissioner Dinges. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 0	NAYS: None

Motion carried.

Chairman Sauget noted that Republic Parking has been bought out by REEF Parking. Director Cantwell added that the same people are working there.

Commissioner Nations inquired as to how the lot did in July. Director Cantwell stated they do not have the final numbers yet, but it is 150,000/160,000. Commissioner Polites stated it is probably a record month. Director Cantwell confirmed this to be true. Director Cantwell added 20 cars had to be parked in the cell phone lot and had to cater to them, but Republic had a plan. Director Cantwell stated they expanded a couple of places and just let those people park in the grass. Commissioner Polites inquired if Director Cantwell is happy with Republic. Director Cantwell stated it all depends on the general manager, but it is all working out.

Director Cantwell requested to enter into Executive Session for the purpose of real estate and personnel matters. Commissioner Nations moved to reconvene in Executive Session for the purpose of real estate and personnel. Second by Commissioner Lee. Motion carried.

Attorney Ysursa inquired whom Director Cantwell wants to include for Executive Session. Director Cantwell stated it is sensitive and the Chairman has already been briefed, so it is up to Chairman Sauget. Chairman Sauget stated it is personnel and there has been an issue with that. Attorney Ysursa stated Mr. Cockrell is here from the Board and should he be excluded from session. Mr. Cockrell stated if it is regarding real estate, they are the owners of the real estate. Director Cantwell stated it is not the activity, it is the negotiation fees, and it is very

sensitive. Commissioner Nations stated at this point, the discussion has to be recognized that is being proposed and asked that Mr. Cockrell exit the room. Commissioner Nations added should they get to a point where they are done feeling their way through; they will brief Mr. Cockrell on where they are heading. Mr. Cockrell stated his only question was, is it County-owned property. Commissioner Nations stated there is the personnel piece, as well. Mr. Cockrell stated he will excuse himself from the personnel matter, but if it were County-owned property, he would respectfully request that he would be allowed to go into the Executive Session. Attorney Ysursa stated he did not know and inquired if it had to do with County-owned property or Public Building Commission property. Attorney Ysursa stated no one has told him who owns the property and when it came from Director Cantwell, he deduced that it must be real estate at the Airport, which is owned by the County and not the PBC. Attorney Ysursa stated his opinion would be if you are a member of the County Board and the property is owned by the County, the County Board Member is allowed to be in here and under the restrictions that he has to keep it confidential, as well. Attorney Ysursa stated they would pick up the real estate matter first, because the County Board has nothing to do with the personnel matter.

The Doors closed 10:18 a.m.

The Regular Meeting reconvened at 10:49 a.m.

There being no further business to come before the Public Building Commission, Commissioner Nations moved for adjournment. Second by Commissioner Lee and carried.

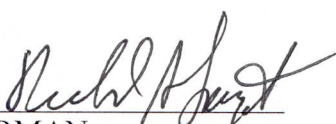
Meeting adjourned at 10:50 a.m.

Respectfully submitted,



Traci Firestone
Secretary

APPROVED:


CHAIRMAN